

**MINUTES  
VILLAGE OF FLAT ROCK COUNCIL MEETING  
ASSEMBLY ROOM  
FEBRUARY 11, 2016  
9:30 AM**

**CALL TO ORDER**

Mayor Staton presided over the council meeting of February 11, 2016, at 9:30 a.m., in the Assembly Room of the Village Hall. Those present in addition to Mayor Staton were Vice Mayor Weedman and Council Members Coletta, Dockendorf, Gooch and Jamerson, Village Clerk Parker and Village Administrator Boleman. Council Member Brown was not present.

**MOMENT OF SILENT MEDITATION / PLEDGE OF ALLEGIANCE**

Mayor Staton led the group in a moment of silent meditation. He then led the group in the Pledge of Allegiance.

**AGENDA APPROVAL / CHANGES**

Council Member Jamerson asked that under *New Business Item #6 – FY 2015/2016 Budget Amendment* be removed from the agenda. Vice Mayor Weedman made a motion to approve the agenda as amended, seconded by Council Member Gooch. The vote was unanimous, motion carried.

**CONSENT AGENDA**

1. Council Member Jamerson made a motion to approve the Consent Agenda consisting of the following;

- January 4, 2016 – Agenda Workshop Minutes
- January 14, 2016 – Council Meeting Minutes
- Ratification of appointments to Greenways Committee and terms of office ending December 1 of the years indicated: Terry Hicks – 2016; Ed Lastein – 2016; Pete Bonesteel – 2017; Tyrone Brandyburg – 2017; Jay Fitzpatrick – 2017; Duncan Fraser – 2018; Fred Roane – 2018; Bill Warner - 2018

The motion was seconded by Council Member Coletta and carried on a unanimous vote.

**Special Reports**

2. Administration – Village Administrator Boleman

Ms. Boleman reviewed the January 2016 zoning report dated February 3, 2016, and Village Administrator report dated February 11, 2016 (see attached reports).

Ms. Boleman also presented a report containing a list of volunteers and the hours worked totaling 7,009 in 2015, and a report containing the use of meeting rooms by community groups in 2015 – Assembly Room 132, Highlander Room 99, and Rudnik Room 5.

3. Tax Report – Vice Mayor Weedman

Vice Mayor Weedman reported that, as of February 10, 2016, the current fiscal year tax collections are at 98.95%, with \$918,628.05 total collected (see attached report dated February 10, 2016).

Mr. Weedman discussed the legal requirement that the Tax Collector report to Council the status of delinquent accounts as of the second Monday of this month, and advised that Council is to direct the Tax Collector to advertise delinquent accounts prior to the end of the fiscal year.

Mr. Weedman made the following motion: It is moved that the Village Council, having received the status report of delinquent accounts as of the second Monday of February, hereby directs the Tax Collector to advertise delinquent accounts at an appropriate time between April 1 and June 30, 2016. The motion was seconded by Council Member Gooch and carried on a unanimous vote.

4. Park Update – Council Member Brown

In Council Member Brown's absence, Steve Jamerson gave an update on the pavilion: installation of railings will soon be completed; the garage door is being installed this week; windows are scheduled for next week; plans to paint within the next two weeks, depending on weather and the painter's schedule; gutters and down spouts still need to be done; and the electrical work remains to be completed. He presented a spreadsheet of the costs for the pavilion and indicated the work is within budget, with \$4,065.00 available in contingency. He anticipates completion of the building within the next month or so, except for landscaping and paving that remains to be done.

Council Member Dockendorf gave an update on the playground: Mulch has been delivered. Beanstalk Builders is finishing up a phase and will be taking a one to two week break while waiting for the additional parts to arrive. For the slides and climbing holds on the berm, and the mulch for which the Village is responsible (\$12,000.00 was budgeted), Beanstalk's bid was \$12,045.00. Beanstalk is expected to be done sometime in March, but with a playable playground around March 8th. Plantings on the berm, paving to the handicap access, and mogul field will not be completed until April or May. Mr. Dockendorf, Don Farr, and Ed Lastein recommend going to extra efforts to block off these areas on the berm, but have the playground open. The playground area will remain closed until a certificate of occupancy is received.

Council Member Jamerson suggested that, because the land goes up hill from the pavilion to the parking lot, the area should be graded and perhaps a patio installed between the pavilion and the parking lot. Although no one disagreed, no action was taken.

Mr. Farr stated that a proposed fee schedule and application forms for use of the park and its amenities will be presented to the council at its March meeting.

Mr. Farr stated that installation of a light on the corner of the welcome center or the pavilion for illumination of a flag had been discussed in the past. However, the distance of the flag pole from either building is too far for that to be practical or useful. Up lights for installation at the base of the flag pole have been ordered and can be relocated if and when the flag pole is relocated. He proposed that, when grading is done in the area, a conduit bringing power to the flag pole lights be installed. He will obtain from an electrician an estimate of the cost of such work.

Mr. Jamerson mentioned he received a cost estimate of \$1,000.00 that is in the budget to stucco the foundation wall of the pavilion. There would be an additional amount of approximately \$2,000.00 to stucco the foundation of the welcome center. That cost is not budgeted, but it would be cost effective to do both at the same time, which he recommends.

Mr. Farr reported Dunkin FitzSimons has moved forward with the trail repair authorized by Council, 135 tons of granite fines have been delivered to the park. FitzSimons has taken care of a tree reported down across the trail by King Creek.

NCDOT's plans to construct a new Highland Lake Road with required rights of way creates some uncertainty as to the locations of a new entrance to the park, an interior road from the new entrance to the parking lot, and the location of a planned extension of the perimeter trail. Because of that uncertainty, Mr. Lastein proposes a new concept for the trail at a different location than that shown on the preliminary master plan. A trail extension in the new location will not be affected by the road project. Maurean Adams has received a gift for completion of the perimeter trail according to the preliminary master plan. The Council agreed to have Mr. Lastein move forward with the new trail concept, which Ms. Adams will present to the donor in the hope that he will be satisfied with the plan and remain supportive of the trail's completion.

It was also suggested the Mr. Lastein update the preliminary master plan as a formal master plan for use by the foundation in soliciting funds for improvements in the park.

5. Foundation Update – Council Member Gooch

Council Member Gooch presented the Flat Rock Park and Recreation Foundation Gift Acceptance Policy that was adopted at the February 8, 2016, board meeting. He also gave an update of donations and pledges received. A donor appreciation event is scheduled at Seasons Restaurant at Highland Lake on February 23, 2016.

Old Business – None

New Business - None

6. Mayor – Council Reports

Council Member Dockendorf mentioned the electric vehicle station grant through the Land of Sky for a charging station at the Village Hall. There will be a site visit next week.

Administrator Boleman mentioned she will be attending a NCZOA class February 22 – 24, 2016, in Cary NC.

Public Comments – Mr. Bill Owen of Statonwoods asked about the reflective disks in the park. It was explained they were to control the geese.

**ADJOURNMENT**

At 10:45 a.m., with no further discussions, the meeting was adjourned.

---

Michelle Parker, CMC  
Village Clerk

---

Robert V. Staton  
Mayor