

**MINUTES
VILLAGE OF FLAT ROCK PARK WORKSHOP
ASSEMBLY ROOM
MARCH 30, 2015**

Mayor Staton presided over the Park Workshop meeting of March 30, 2015, at 10:20 a.m., in the Assembly Room of the Village Hall. Those present in addition to Mayor Staton were Vice Mayor Weedman, Council Members Chandler, Coletta, Farr, Gooch, and Jamerson, Village Clerk Parker and Village Administrator Boleman.

Council Member Coletta asked to add to the agenda *Park E-Newsletter and Social Media*.

1. Brief financial update – Nick Weedman

Vice Mayor Weedman presented and reviewed a revised Project Costs – Actual and Projected spreadsheet showing through Phase 5 FY 2018+ totaling \$4,692,082.

2. Contract updates for cleaning of the Welcome Center and update of grounds keeping contract with FitzSimons – Mayor and Judy

Dunkin FitzSimons has signed the grounds keeping contract. The Mayor is in the process of drafting the contract with Mop Head Cleaning Services for cleaning the Village Hall effective May 1, 2015, and the Welcome Center when it is opened for public use.

3. Report on status of Welcome Center – Jimmy Chandler

Council Member Chandler gave an update:

- Steve Jamerson and an architectural representative visited the manufacturing site last Wednesday. New building is scheduled to be delivered April 15, 2015, set on foundation April 16, 2015.
- Judy expressed concerns about filling in the sand traps located in the floodplain area to Andrew Bick and Natalie Berry, who approved that work. Ed Lastein will obtain quotes to fill the sand traps and level the two surplus dirt piles.
- He received an email from Ed Lastein stating the reforestation project was successful. The N.C. Forest Service will re-evaluate in the fall.
- Shred Day and Fall into Flat Rock at the Park event had been scheduled for Saturday, October 17th. Rather than conflict with the park event, he proposes to move Shred Day to Saturday, October 24, 2015. Council agreed.

4. Foundation

Foundation fundraising and donor recognition – Maureen Adams
Park signage to show plans for future amenities – Maureen Adams

Maureen reported the Perry Rudnik Foundation trustees toured the Park with Ed Lastein, Albert Gooch and herself. The Foundation is asking for possible funding of \$45,000.00 from Rudnik

for the Welcome Center, the pavilion, the playground or core trails. The trustees, who are interested in naming opportunities, may prefer funding the community room within the Welcome Center.

Maurean presented a draft Donor Recognition Plan to show how donors will be thanked and recognized for their donations. Mayor Staton commended Maurean and the Foundation Executive Committee on the hard work in preparing the plan. Council gave Maurean approval to proceed with the recognition plan.

Maurean presented a map showing core and perimeter trail naming opportunities and a list of amenities-naming opportunities.

The Park Advisory Board and Foundation are working together on a temporary and permanent donor signage plan.

5. Park E-Newsletter & Social Media – Anne Coletta

Anne reported Mr. Ron Redmon has suggested a quarterly e-newsletter including any park related volunteers, projects, etc. She will meet with Ron at a later date to proceed.

Council Member Farr and Council Member Coletta expressed concerns about endorsing commercial businesses on the Foundation's Facebook page.

With no further discussions, at 11:35 a.m., the meeting was adjourned.

Michelle Parker, Village Clerk

Robert V. Staton, Mayor