

**MINUTES**  
**VILLAGE OF FLAT ROCK COUNCIL MEETING**  
**VILLAGE HALL ASSEMBLY ROOM**  
**NOVEMBER 10, 2016**  
**9:30 A.M.**

**CALL TO ORDER**

Mayor Staton presided over the Council meeting on November 10, 2016, at 9:30 a.m. Those present in addition to Mayor Staton were Vice Mayor Weedman and Council Members Coletta, Dockendorf, and Gooch, Village Clerk Parker and Administrator Boleman. Council Member Brown and Council Member Jamerson were not present.

**MOMENT OF SILENT MEDITATION / PLEDGE OF ALLEGIANCE**

Mayor Staton led the group in a moment of silent meditation. He then led the group in the Pledge of Allegiance.

**AGENDA APPROVAL / CHANGES**

Under *New Business, Item #7, CPPI*, Vice Mayor Weedman was added to the agenda. Council Member Gooch made a motion to approve the agenda as amended, seconded by Council Member Coletta. The vote was unanimous, motion carried.

**PUBLIC COMMENTS – None**

Mayor Staton introduced MacKenzie Savage, a member of Boy Scout Troop 628 in Hendersonville. He is with his father, Tom Savage, a science teacher at the Blue Ridge Community College high school.

MacKenzie is attending today to satisfy a requirement of the Citizenship Merit Badge, one of the last requirements he must meet on his way to Eagle Scout.

**FY 2015-2016 AUDIT REPORT – Carl E. Shaw, CPA**

Mr. Carl E. Shaw presented and reviewed the audit report for fiscal year 2015-2016. Mr. Shaw suggested that Council consider new software that is a more user-friendly bank reconciliation module. He stated CSI software is not user-friendly for multiple fund accounts.

**CONSENT AGENDA**

1. The consent agenda consisted of the following:
  - October 3, 2016 – Agenda Workshop Minutes
  - October 3, 2016 – Park Workshop Minutes
  - October 13, 2016 – Council Meeting Minutes

Vice Mayor Weedman made a motion to approve the consent agenda. The motion was seconded by Council Member Coletta and carried on a unanimous vote.

## **SPECIAL REPORTS**

### **2. Administration – Village Administrator Boleman**

Village Administrator Boleman reviewed the October 2016 zoning report dated November 7, 2016, and the Village Administrator report dated November 10, 2016 (see attached reports).

Ms. Boleman, Council Member Gooch, and park volunteer Lowell Smith removed election campaign signs within the Village on November 9, 2016.

Ms. Boleman reported there is a problem with beavers in streams at the park. She met with a USDA wildlife specialist last week. The beaver dams have been identified at the north end of the park in the stream past the Highland Golf Villas residences. The specialist will set traps on November 21<sup>st</sup>, and signs will be erected alerting the public.

We have a new HVAC company, Champion Comfort Systems, to service the Village Hall's heating and air conditioning system.

Ms. Boleman and Council Member Brown will soon solicit bids for painting the Village Hall interior and the park Welcome Center interior.

The rugs and carpets in the Village Hall are to be cleaned on November 15<sup>th</sup> by Chem-Dry.

Ms. Boleman distributed a hand out, the Ecusta Rail Trail Planning Study & Economic Impact Analysis, for Council to review.

### **3. Park Update – Council Member Brown**

In Council Member Brown's absence, Don Farr reported on the following:

There are several vegetative invasives in the ponds at the park, including two more intense invasives – duckweed and water mill. Dunkin FitzSimons has tried managing such vegetation, but feels he is failing. He contacted Mountain Lake & Pond Management, who has prepared a plan for pond management to remove the invasives and the lily pads for this year, at a cost of \$1,825.00. He asked for Council's authorization to proceed with this plan, which Council by consensus approved. Mountain Lake & Pond Management will also prepare a proposal to continue managing the ponds.

Ms. Jane Kennedy, a resident of Bonclarken and a representative of the WNC Quilt Guild and Travel and Tourism, proposed for Council's approval a 4' x 4' painted wooden quilt block to be installed on a building in the park. Ms. Kennedy showed Council Ms. Georgia Bonesteel's rough draft of the red winged black bird of the park logo. She stated this wooden block will be given to the park by Ms.

Bonesteel at no cost to the Village. After discussions, it was determined the best place for its placement would be on the north end of the Welcome Center, where it would be seen from the playground. When the final block design is done, it will be presented to the Park Commission for its recommendation, and then to Council for final approval.

The Quiet Place is near completion; shingles still have to be installed on the roof.

Duke Energy has installed electricity for the entry gate, which is ready for delivery and installation.

On Wednesday, November 16, 2016, the park will be closed to the public for parking lot restriping. Notification of the parking lot closure will be put on the Village's website and facebook.

Mr. Farr and Council Member Brown will meet on Wednesday with Jay Hardin of Jay's Lawn and Landscape Co. to discuss replacing the dead plants at the playground.

The park is not compliant with ADA requirements for handicapped parking for vans. The requirement is for two designated van spaces, while we currently have one. He suggests having one designated at the end of the parking lot by the playground, in addition to the one at the Welcome Center. He has ordered signs in order to be ADA compliant as to notice of handicap accessibility of the Welcome Center restrooms, Rudnick Room, pavilion and perimeter trail.

Mr. Farr reported Dave Bucher, who will be leaving Flat Rock, has officially resigned from the Park Commission.

Mr. Farr indicated the need for a water tank to be used in the maintenance of landscaping around the park. The purchase of a water tank for the John Deere Gator would cost less than \$1,000.00. There were discussions of the use of some of the remaining approximately \$3,000.00 from a donation of \$15,000.00 for the Gator for the purchase of the water tank.

There are areas on either side of the entry gate for people to drive through the shrubbery to enter the park. Mr. Farr, Ms. Brown, and Steve Jamerson have discussed installing black locust split rail fencing for a cost of \$7.50/rail totaling approximately \$1,000.00 plus delivery.

Mr. Farr mentioned that, as a result of Mr. Bucher's resignation, the Park Commission has a vacancy, and Ms. Carole Yardley has expressed an interest in the position. Ms. Brown will nominate Ms. Yardley at a later date.

Starting in 2017, the Park Commission's monthly meetings will be held on the second Wednesday of each month at 10:00 a.m.

Council Member Dockendorf mentioned advice he had received earlier from the late Ed Lastein that Trace and Company had planted the wrong type of grass on the knolls at the playground, and the appropriate grass seed was to have been replanted in the fall. Mr. Farr was unaware of this, and he will discuss the issue with Mr. Jamerson.

4. Foundation Update – Council Member Gooch

A financial report as of June 30, 2016, was presented to Council for review. Council Member Gooch reported a \$1,000.00 grant has been received from Wells Fargo for the Nature Center.

A direct mailing is being sent to Nature Center donors, board members, prospects, and volunteers asking for donations. Donation envelopes will be included in the Village Record newsletter for use by donors.

There were discussions of funds to be transferred by the Foundation to the Village for benches, trail segments, pavilion, and other items. Vice Mayor Weedman will give to the Foundation a letter requesting such transfer.

5. Tax Report – Vice Mayor Weedman

Vice Mayor Weedman reported that, as of November 9, 2016, the current fiscal year tax collections are at 43.9%, with \$408,014.88 total collected (see attached report dated November 9, 2016).

The 2016 Discoveries and Releases report was presented for Council's approval. Mr. Weedman made a motion that Council accept the 2016 Discoveries and Releases, seconded by Council Member Coletta. The vote was unanimous, motion carried.

6. Bicycle and Pedestrian Planning – Council Member Dockendorf

Council Member Dockendorf reported at the January meeting the committee will be looking for public comment on trail connections in Flat Rock.

**OLD BUSINESS** – None

**NEW BUSINESS**

7. CPPI – Vice Mayor Weedman

Vice Mayor Weedman stated he received a letter from Mike & Mary Cervini regarding the need for unified county-wide animal control so everyone in Henderson County enjoys the same level of service. The Cervinis presented this issue at the LGCCA meeting on Tuesday, October 18, 2016. Currently, except for the Village of Flat Rock, which does not have a police department, each municipality performs some level of animal control services with their respective police departments. Because no municipality has properly equipped vehicles or appropriately trained personnel for picking up animals, the Sheriff's Department is called for assistance. Such assistance by the sheriff's office is no longer routinely available to the municipalities.

Mr. Weedman suggests investigating the issue, to which Council agreed.

**OTHER BUSINESS**

8. Mayor - Council Reports

Mayor Staton mentioned the annual Christmas Luncheon will be Tuesday, December 6, 2016, at noon at the Hendersonville Country Club.

**PUBLIC COMMENTS** – None

**ADJOURNMENT**

With no further discussions, the meeting adjourned at 11:20 a.m.

---

Michelle Parker, CMC  
Village Clerk

---

Robert V. Staton  
Mayor