

**MINUTES**  
**VILLAGE OF FLAT ROCK AGENDA WORKSHOP MEETING**  
**ASSEMBLY ROOM**  
**FEBRUARY 1, 2016**  
**9:30 AM**

Mayor Staton presided over the Agenda Workshop meeting on February 1, 2016, at 9:30 a.m. Those present in addition to Mayor Staton were Vice Mayor Weedman and Council Members Coletta, Gooch and Jamerson, Village Clerk Parker and Village Administrator Boleman. Council Members Brown and Dockendorf were not present.

**Pledge of Allegiance**

Mayor Staton led the group in the Pledge of Allegiance.

**1. Agenda**

A draft agenda for the February 11, 2016, Council Meeting was presented. Under *Consent Agenda – Ratification of appointments and terms to Greenways Committee* was added. Under *New Business, Item #6 – FY 2015-2016 Budget Amendment* was added. With no further changes, Mayor Staton reported the agenda has been set.

**2. Animal Control – Mike & Mary Cervini**

Mike and Mary Cervini appeared to discuss animal control in the village. They distributed historical information obtained from the sheriff's office about calls from Flat Rock residents seeking assistance with animal issues. They urged that the Council consider entering into a contract with the sheriff that would expand the animal control services provided by the sheriff in the village.

**3. Park – Perimeter trail maintenance/repair - \$9,000.00**

Ed Lastein, Don Farr, Ginger Brown, and Judy Boleman reviewed the washout spots along the perimeter trail that require maintenance and repair. Dunkin FitzSimons, working with Trace and Company to determine costs of materials, submitted an estimate of \$9,000.00 for the trail work. Council Member Gooch made a motion to approve the expenditure of \$9,000.00 for the perimeter trail work, seconded by Council Member Coletta. The vote was unanimous, motion carried.

**4. FRP&R Commission – Authorized spending limits:**

- (1) Administrator – has in the past had the authority to spend up to \$1,000.00 for any park need without the prior approval of the Council.
- (2) Commission Chairman Don Farr sought authorization to spend up to a specified budgeted amount for park needs without the prior approval of the Council. The sum of \$2,000.00 was suggested as the specified amount.

After discussion, Council Member Gooch made a motion to authorize spending of budgeted funds up to \$1,000.00 by the Administrator, and up to \$2,000.00 by the commission chairman without prior Council approval. The motion was seconded by Council Member Jamerson and passed on a unanimous vote.

**5. Highland Lake Road**

Mayor Staton, council members (except Council Member Coletta who was away), and Administrator Boleman attended an NCDOT meeting on January 19, 2016, with regard to the Highland Lake Road improvement project. Widening the road will increase the lanes from 20 feet to 24 feet. Vice Mayor Weedman stated that, although according to NCDOT's specifications the 24 foot wide road would allow a speed limit up to 55 mph, it is NCDOT's intention to keep the current speed limit of 35 mph.

Mayor Staton stated Council has an opportunity for input into the design and configuration of the road, particularly with respect to bicycle lanes. Among the options for locating bicycle lanes, Council prefers no such lanes on the road, and proposes an off-road multi-use path on the north side of the road instead. The Village would be responsible for 20% of incremental costs of development of a multi-use path and for all maintenance costs thereafter. After discussion, Council agreed to advise NCDOT of its preference for a 22 foot wide road, with curb and gutter, no sidewalk, and an off-road, paved 10 foot wide multi-use path on the park side of the road. Administrator Boleman will advise NCDOT's Joel Setzer of those preferences.

**6. Mayor/council comments**

Vice Mayor Weedman presented a tax report dated February 1, 2106, showing the current fiscal year tax collections at 98.4%, with \$913,465.81 total collected (see attached report dated February 1, 2016).

Council Member Coletta reported the Land of Sky Regional Council meeting was held last week at the Henderson County Courthouse, where attendees received a legislative overview from Rep. Chuck McGrady,

Administrator Boleman mentioned that Rebekah Robinson helped write the PARTF grant, and there is an agreement that the Village pay her \$5,000.00 for her services. It was agreed that the Park Foundation, for whom the grant was written, should pay.

With no further discussions, at 11:20 a.m., the meeting was adjourned.

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Michelle Parker, CMC  
Village Clerk

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Robert V. Staton  
Mayor