

**MINUTES**  
**VILLAGE OF FLAT ROCK COUNCIL MINUTES**  
**ASSEMBLY ROOM**  
**APRIL 13, 2017**  
**9:30 A.M.**

Mayor Staton presided over the Council meeting on April 13, 2017, at 9:30 a.m. Those present in addition to Mayor Staton were Council Members Brown, Coletta, Dockendorf, Gooch, and Jamerson, Village Clerk Parker and Village Administrator Boleman. Vice Mayor Weedman was not present.

**MOMENT OF SILENT MEDITATION/PLEDGE OF ALLEGIANCE**

Mayor Staton led the group in a moment of silent meditation. He then led the group in the Pledge of Allegiance.

**AGENDA APPROVAL/CHANGES**

Council Member Jamerson made a motion to approve the agenda as presented, seconded by Council Member Coletta. The vote was unanimous, motion carried.

**PUBLIC COMMENTS** – None

**CONSENT AGENDA**

1. The consent agenda consisted of the following:
  - February 27, 2017 – Agenda Workshop Minutes
  - March 9, 2017 – Council Meeting Minutes

Council Member Gooch made a motion to approve the consent agenda. The motion was seconded by Council Member Jamerson and carried on a unanimous vote.

**Special Reports**

2. Administration – Village Administrator Boleman

Village Administrator Boleman presented the fee schedule that was reviewed by herself, Council Members Jamerson and Coletta, and Village Clerk Parker, and recommended making no changes. Council Member Coletta made a motion to approve the fee schedule, as presented, effective April 13, 2017, seconded by Council Member Brown. The vote was unanimous, motion carried.

Village Administrator Boleman reviewed the March 2017 zoning report dated April 10, 2017, and the Village Administrator report dated April 13, 2017 (see attached reports).

3. Tax Report – Vice Mayor Weedman

In Vice Mayor Weedman's absence, Mayor Staton reported that, as of April 13, 2017, the current fiscal year tax collections are at 99.79%, with \$929,868.94 total collected (see attached report dated April 13, 2017).

4. Park Update – Council Member Brown

Council Member Brown reported Phase 1 of the security system has been installed at the Welcome Center, and Phase 2 to be installed at the entry gate remains to be done.

Excavation for the foundation of the Nature Center is being done today, and concrete for the foundation will be ordered when appropriate permits have been obtained.

Council Member Brown mentioned that, because of inadequate parking, Carl Sandburg Home NHS has requested approval of the use of the Park at Flat Rock for its Family Day event to be held on July 15, 2017. She has sent them an application form, but wants to make them aware of the parking problems we have at the park, and recommend their hiring someone to direct traffic. The event is open to the public, and they plan to sell books and postcards and to have an ice cream vending truck. The Park Commission has approved this request. Council approved the request.

The Playground Committee has submitted a proposal for a playground shelter for an estimated total cost between \$1,350.00 - \$1,500.00. The size of the shelter is 30' x 30' and picnic tables will be included.

Ms. Brown mentioned she received a call from Tom Brown of Highland Golf Villas asking if the homeowners association purchased Leyland cypress trees to screen the playground to help alleviate the playground noise, would the Village be willing to install the trees on park property? There were discussions of sharing watering responsibilities and the location of the trees. Council Member Brown reported the Park Commission has agreed. By consensus, Council agreed to proceed, subject to Ms. Brown's final decision on location.

Mr. Steve Jamerson reported he will have cost figures for the Nature Center this afternoon for Mayor Staton who is preparing a construction contract. He reported the Nature Center is budgeted for \$82,000.00, and he is currently under budget. He will present a cost estimate spreadsheet to Council at a later date.

Mr. Jamerson reported he is working with Chris McDonnell to determine whether to install a steel or wood pole for the security system at the entry gate.

5. Foundation Update – Council Member Gooch

Ms. Myra Grant presented Council with a check for \$46,586.00 representing transfer of donor funds between November 15, 2016 – March 31, 2017.

Council Member Gooch reported the Foundation is planning a \$300,000.00 trails fundraising campaign to begin in June.

He reported a “Fun & Frolic” special event headed by Ms. Marcia Caserio is scheduled for August.

He reported the terms of three Foundation board members expire this year. Nominees will be presented at the next Foundation board meeting, then will be presented to Council for appointment.

6. Roads; Bike and Pedestrian Plan Update – Council Member Dockendorf

Council Member Dockendorf gave an update on the following:

**Roads** – Currently surveying on Kanuga Road.

**Boyd Bridge** – continues to be uncertain when NCDOT will present their proposal to Council before holding a public input meeting.

**Bike and Pedestrian Plan** committee held its fourth meeting. He reported priorities of the plan are being determined, and the consultant will present a proposed plan to Council for approval. If Council wishes to seek state or federal funding for any path within Flat Rock, it must be in an approved plan.

The first priority is connecting the Village Center and Sandburg to the intersection of Greenville Highway and Highland Lake Road. Other recommended connections include a continuation of the existing sidewalk from the former Flat Rock Inn to Kenmure, a greenway down Little River Road, a greenway along Mud Creek, and a Flat Rock Village loop.

**Parking** - Merchants within Flat Rock are experiencing parking issues. Blue Ridge Fire & Rescue has potentially agreed to permit parking on their front property adjacent to the village hall property, with the Village paying a minimal rental fee and the cost of design and construction of a parking lot. Query: Is Council willing to undertake a study for a plan to provide overflow parking for an estimated cost of \$5,000.00?

With Council’s concurrence, Mr. Dockendorf will include in next year’s budget the sum of \$5,000.00 for a parking plan study. A study committee will be formed to work with a consultant, and Council Member Gooch indicated an interest in serving on the committee.

It was suggested by Fire Chief Tony Ray that a gazebo and picnic tables could be installed on the “flat rock” portion of the fire department’s property.

**Old Business**

7. Budget Amendment FY 2016/2017 – Budget Officer Jamerson

Budget Officer Jamerson presented a budget amendment for FY 2016/2017. She reported the difference is an additional fund balance appropriation under \$20,000.00. Ms. Jamerson made a motion

to accept the budget amendment dated April 13, 2017, for an increase in fund balance appropriation as indicated in the budget amendment. The motion was seconded by Council Member Coletta and carried on a unanimous vote.

**New Business** – None

**Other Business**

8. Mayor – Council Reports

Council Member Coletta reported the Ice Cream Social planning is moving along.

Council Member Brown mentioned Shred Day is scheduled for May 20, 2017, from 10:00 a.m. - 12:00 noon. There will be a prescription drug drop-off as well.

Council Member Jamerson reminded Council members to turn in their budget requests.

**Public Comments** – None

With no further discussions, the meeting adjourned at 10:30 a.m.

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Michelle Parker, CMC  
Village Clerk

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Robert V. Staton  
Mayor