

MINUTES
VILLAGE OF FLAT ROCK AGENDA WORKSHOP MEETING
ASSEMBLY ROOM
AUGUST 29, 2016

Mayor Staton presided over the Agenda Workshop meeting on August 29, 2016, at 9:30 a.m. Those present in addition to Mayor Staton were Vice Mayor Weedman and Council Members Brown, Coletta, Dockendorf, Gooch, and Jamerson, Village Clerk Parker and Village Administrator Boleman.

Pledge of Allegiance

Mayor Staton led the group in the Pledge of Allegiance.

A draft agenda for the September 8, 2016, Council Meeting was presented. Under Special Reports, *Item #6 – Bicycle and Pedestrian Planning*, was added to the agenda. With no additional changes, Mayor Staton stated an agenda has been set.

Discussions:

Vice Mayor Weedman presented the FY 2016/2017 Tax Charge, which authorizes the tax collector to collect taxes totaling \$921,793.69. Vice Mayor Weedman made a motion to adopt the tax charge, seconded by Council Member Gooch. The vote was unanimous, motion carried.

1. Master Plan for the Park at Flat Rock
Public Hearing
NCPARTF grant – ADA compliant projects

Council discussed the need and benefits of a public hearing on a proposed master plan for the park. Administrator Boleman advised that, if the Village plans to apply for a PARTF grant within the next year, a public hearing on the proposed master plan must be held in order to give the public an opportunity for input on the plan. Before applying for the grant, the Village should have a better understanding of ADA requirements affecting the park. She suggested that, in moving forward with future development projects in the park, we probably should have the advice of a consultant with expertise and experience on ADA requirements. Mayor Staton suggested that Ms. Boleman contact the School of Government for advice as to how to proceed.

Council reviewed the master plan, as well as discussion points comparing the new plan with the preliminary master plan by which Council has been guided in developing the park to date. Council Member Coletta made a motion to approve the plan for consideration at a public hearing on October 3, 2016, which motion was seconded by Vice Mayor Weedman.

Council Member Dockendorf expressed a concern with the proposed new entrance on the master plan, how NCDOT's Highland Lake Road upgrade project will affect the planned entrance, and

how the Village is going to fund construction of the entrance. He suggested discussing this issue at a later date to decide if the new entrance should remain on the master plan.

With no further discussion the motion carried on a unanimous vote.

2. Playground structure relocation

At the August 11, 2016, Council meeting attended by residents of Highland Golf Villas, residents complained about noise from the playground at the park and insisted that the playground structure be relocated to another site away from the HGV houses closest to the playground. Mayor Staton explained the reasons for locating the playground where it is and stated that he knew of no place in the park to which the structure could be moved. Nevertheless, he agreed that the Council would investigate a relocation. The investigation would include seeking a potential relocation site and, if a site could be found, the cost of such relocation.

Mayor Staton reported that the investigation resulted in his and the Council's conclusion that there is no place within the park to relocate the playground structure. In addition, even if an alternative site could be found within the park, any attempt to relocate the structure to another site would interfere with the orderly development of the park in accordance with the master plan. Furthermore, the prohibitive cost of removal would preclude any further consideration of the matter. (See the attached *Memo to the File* dated August 21, 2016, and regarding the investigation of the relocation of the Beanstalk playground structure.)

Council Member Brown informed Council that she has been told that some HGV residents have discussed moving the playground structure with one or more house moving companies.

Mayor Staton recommended that the Council not leave this matter open, but bring it to a close with its conclusion that the playground structure would not be moved. After further discussion, Council Member Gooch made a motion not to move the playground structure and to discontinue consideration of its removal. The motion was seconded by Vice Mayor Weedman and carried on a unanimous vote.

Council Member Gooch asked when the temporarily blocked playground tunnel is going to be unblocked and whether council has agreed to install a wall at the end of the tunnel as a sound barrier. Council Member Brown suggested unblocking the tunnel Thursday, September 1, 2016, before a Children & Family Resource Center event on Friday, which will give them full access to the playground. She will instruct Dunkin FitzSimons to open the tunnel. Mr. Gooch was advised that the Council has taken no action on installation of a wall. Ms. Brown stated she has ideas for a wall that is more attractive and cost effective than what has been presented previously. She will work with Steve Jamerson and obtain details to present to council at a later date.

3. Quiet Place

Mayor Staton stated that we have been presented with a contract from Mill Creek Post & Beam Company for the construction of post and beam elements of the project. Steve Jamerson presented and reviewed a spreadsheet dated August 20, 2016, and containing actual costs from quotes given by contractors and vendors involved, with a 10% contingency and totaling \$30,443.70, as opposed to the \$25,000.00 budgeted. He plans to start the project in September. There was discussion of including in the project budget the costs of related floodplain services by Andrew Bick.

Mr. Jamerson reviewed the Quiet Place drawings for Council.

Maureen Adams reported the Park Foundation has received a \$10,000.00 donation for the Quiet Place project, a \$5,000.00 donation for a bridge, and a \$5,000.00 donation for the trail.

Vice Mayor Weedman made a motion to approve the project budget of \$31,000.00, seconded by Council Member Coletta. The vote was unanimous, motion carried.

Mayor Staton entertained a motion to authorize Administrator Boleman's execution of the Mill Creek Post & Beam contract of \$13,447.19. Council Member Gooch made the motion for approval, seconded by Council Member Coletta. The vote was unanimous, motion carried.

4. Dunroy 25 MPH speed limit resolution

Mayor Staton presented Resolution No. 204, a Resolution in Support of a 25 MPH Speed Limit within Dunroy Subdivision. He explained the homeowners association has petitioned NCDOT for reduction of the speed limit from 35 mph to 25 mph throughout the subdivision. NCDOT has investigated and determined 25 mph is a reasonable and safe speed, and is prepared to approve the reduced speed limit upon the Village's adoption of the resolution. Vice Mayor Weedman made a motion to adopt Resolution No. 204 (see attached copy), seconded by Council Member Gooch. The vote was unanimous, motion carried.

**5. Apple Festival
Opening ceremony
Parade**

Mayor Staton reported he had received an invitation for the Village's participation in the Apple Festival, which includes both the opening ceremonies and concluding parade on Labor Day.

Council Member Gooch reported the Pavilion dedication will be held September 10, 2016. He also advised that the Park Foundation board is holding a retreat at Duncan Fraser's house on September 12, 2016.

The office will be changing to a new heating and air conditioning company, Champion Company Experts, replacing Horizon Heating & Air.

Council Member Dockendorf reported that NCDOT's Ed Greene is reviewing comments received from Flat Rock Forest residents about the Boyd Drive bridge replacement project. Mr. Dockendorf suggested having a park workshop to review capital project budgeting. It was agreed that a park workshop would be held on October 3, 2016, after the agenda workshop meeting.

Maureen Adams reported a bike rack is missing from the park, probably stolen.

Steve Jamerson reported the park entrance gate has been ordered, and he is awaiting final installation drawings. He hopes the installation will be done by the end of September. He will give council costs this week for the fencing enclosure around the dumpster.

Council Member Brown suggested consideration of a towing program at the park, which would involve a contract with a towing company and the installation of appropriate signage. Council tabled the matter until after installation of the gate.

With no further discussions, the meeting adjourned at 10:55 a.m.

Michelle Parker, CMC
Village Clerk

Robert V. Staton
Mayor